

# OPERATIONS COMMITTEE MINUTES

June 1, 2005  
11:30 A.M.  
CITY COUNCIL CHAMBERS

Meeting called by:  
COMMITTEE  
Facilitator:  
R. PERCHUK  
Timekeeper:  
MEETING  
COMMENCED: 11:30  
AM

Type of meeting:  
REGULAR  
Note taker:  
P. MCLAUGHLIN  
Key:  
 REPORTS EMAILED  
 REPORTS

Attendees:  
A. POIRIER, CHAIR  
T. SZAJEWSKI  
R. MCMILLAN  
B. PREISANTANZ  
R. PERCHUK  
L. COMPTON  
W. ORTLIEB

Please read:  
OPERATION  
REPORTS (emailed)

Building Permit Activity Reports: May – emailed June 7/05

OPERATION REPORTS

- Operation Review Report - Status
- Disabled Parking Space – Main Street Fronting Liberal MP Office  
- drawing showing proposed locations.
- 2005 Sidewalk Capital – Priority Listing
- 2005 Interlocking Brick & Concrete Sidewalk Rehabilitation  
Tender

DEPUTATION: HAROLD SYMONDS RE: PRIVATE WATER / SEWER SYSTEM

## Agenda Item:

## Action:

DISCLOSURE OF PECUNIARY INTEREST

NONE  
DECLARED

ADOPTION OF MINUTES OF MAY 11/05

Moved by T. Szajewski, Seconded by R. McMillan & Carried;

ADOPTED AS  
SUBMITTED

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**DEPUTATION: Harold Symonds (Private Water / Sewer System) (11:35 to 11:45)**

Mr. Symonds is requesting the City of Kenora take over the private water and sewer system at Lake Street and Beach Road that has been in operation for 15 years. His presentation centered around five points, see copy of presentation attached.

He would prefer the scheduling of another meeting in lieu of receiving a follow up letter. Rick to provide background information to Committee members unfamiliar with the issue. Rick to schedule a meeting with Warren Ortlieb and Mr. Symonds to discuss the status of the draft agreement and provide an update at the next Operations Committee meeting.

RICK

Warren Ortlieb left at 11:45 a.m.

**TOPICS**

GENERAL

OPERATION REVIEW REPORT – STATUS

- Agenda item moved to in-camera.

ROADS

HWY 17 EAST PROJECT – 5<sup>TH</sup> ST. S. AND HWY 17 E

INTERSECTION – UPDATE

- The City Solicitor advised that the design must be sub standard to receive compensation and suggested a second opinion from another consultant.
- Rick to forward a letter to Wardrop re: A further review of the 5<sup>th</sup> St. S. & Hwy 17 E intersection design is required .
- Project Update: A telephone cable was almost hit. A gas line and waterline were hit.
- Completion of Phase 1: Final paving by June 24, 2005.

RICK

IDLING POLICY

- Committee reviewed a draft idling control bylaw.
- Committee prefers a policy format with procedures and guidelines.
- To be initiated the winter of 2005.
- To include no idling areas ie. outside doorways.
- Recommend that “No Idling” be drafted as per City of Kenora Policy Format.

RICK

DISABLED PARKING SPACE REQUEST- MAIN STREET

FRONTING LIBERAL MP OFFICE – REVIEW OF PROPOSED

LOCATIONS

- Rick we have above average spaces approximately 4% of downtown spaces.
- Recommend one additional space at 213 Main St. S. (Liberal Office).
- Museum and Legion spaces will remain.
- Spaces at Library to be widened.
- Rick to update the Accessibility Advisory Committee.
- An amendment to the Traffic Regulation Bylaw is required .
- Committee in agreement to add one additional space.

RICK

APPROVED

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SIGNAGE REQUEST - "CHILDREN PLAYING" - BACKLANE  
BETWEEN 1<sup>ST</sup> AVE. SOUTH AND ROBERTSON STREET

- 18 Communities were contacted with 3 responding: Fort Frances, Barrie, Thunder Bay
- Summary of responses: "Watch Out For Our Children" signage not used anymore only Wc-7 "Pedestrians Ahead" and Wc-3 "Playground Ahead" signage.
- Recommendation is to post the Wc-7 signage only on roadways with no sidewalks and high level of pedestrian traffic as determined by field observations. Committee in agreement.
- Councillor McMillan to relay City position to homeowner.

RORY

Councillor Szajewski left the meeting.

2005 SIDEWALK CAPITAL – PRIORITY LISTING

- The 2005 Capital allocation is \$100,000.
- Recommended priority for 2005:
  - #2 – Hwy 17 W (Street B to Ontario Street)
  - #8 – Eleventh Ave N (Ninth St. N. to Valley Drive)
- Reason:
  - #2 - Island View Condo developers gave lands to City for sidewalk. Retaining wall to proceed sidewalk construction with rock work in 2005 followed by sidewalk construction in 2006.
  - #8 – School route. Moved up due to public complaints.
- Discussion ensued re: Pump Ave / Railway St., Rabbit Lake Road to Garrow Park.
- Committee in agreement with areas selected for 2005.

OFF

2005 INTERLOCKING BRICK & CONCRETE SIDEWALK  
REHABILITATION TENDER

- This is an annual tender for maintenance works only.
- The Tender closed May 12, 2005 with the following two tenders received:

Solid Construction	\$183,125.15 (taxes included)
Don Hagar Contracting	\$177,475.55 (taxes included)
- Recommendation: lowest quote submitted by Don Hagar Contracting Inc., in the amount of \$177,475.55.
- Committee in agreement.

APPROVED

REFLECTIVE ROAD MARKERS – REPORT

- Cost saving proposal: reflective road markers versus line painting.
- Not cost effective: price per marker is \$140
- Copy of Mark Van Breda's Report to be forwarded.

INFORMATION  
ONLY

PAINT LINE MARKERS – LOT HUSKY THE MUSKY – UPDATE

- Lines have been painted.

OFF

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SOLID WASTE

NORTHERN BULK HAULAGE AGREEMENT – UPDATE

- Report was circulated at meeting.
- Committee to have time to review report and call Rick if have questions. ALL
- Further discussion next Operations Committee meeting.

PETERSON ROAD GARBAGE COLLECTION DEPOT -  
MEETING HELD WITH PARTIES

- Problem: illegal dumping
- Bin to be locked with keys provided to users.
- Copy of Don Lenaghan’s (BSEPOA) presentation to be forwarded. RICK

SOLID WASTE – TRANSFER STATION – INTERRUPTION OF  
SERVICE – SLAB FLOOR CONSTRUCTION

- Project is half finished. Will be completed 1 week ahead of schedule. OFF

FLEET

GPS VEHICLE TRACKING

- Demo unit to be followed up. RICK

**OTHER BUSINESS**

COFFEE BREAK POLICY – UPDATE

- Councillors are still fielding complaints from the public re: coffee breaks
- Recommendation: Ongoing Municipal Memo publication ie. Recent City Policies HEATHER
- Violation of Coffee Break Policy could result in coffee shop ban. RICK

15 MAIN STREET SOUTH

- City purchase for temporary 42 stall public parking lot. RICK
- Parking meters west of Hennepen Lane on McClellan Ave to be removed.
- Report to amend Traffic Regulation Bylaw 127-2001 to COW June 7. RICK/APPROVED

Bill entered meeting 1:10 p.m.

**COMMUNICATION**

Coffee Break Policy – Municipal Memo running notice “Recent City Policies” HEATHER

**NEXT MEETING DATE & TIME**

Wednesday, June 15<sup>th</sup>, 2005 @ 11:30 am

**IN CAMERA**

**Motion required to adjourn to Closed Meeting:**

**Moved by R. McMillan, Seconded by L. Compton & Carried:-**

**THAT this meeting be now declared closed at 1:16 p.m.; and further  
THAT Council adjourns to a Closed Meeting to discuss the following:**

- **Personal Matter about an Identifiable Individual**

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**No Action as a Result of Closed Meeting:-**

**ADJOURN**

Moved by R. McMillan, Seconded by L. Compton & Carried:-

Meeting was officially brought to a close at 1:55 p.m.

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